

**HEALTH FACILITIES ADVISORY COMMITTEE (HFAC) MINUTES
FOR FEBRUARY 11, 2004 AT THE
NASHVILLE FACILITIES MANAGERS WORKSHOP**

A. Roll Call:

Present: CAPT Jose Cuzme, Chairman
 CAPT Douglas Ott, Vice Chairperson
 CAPT Kerry Gragg
 CAPT Kevin Stover
 CAPT Gary McFarland
 Mr. Kenneth Harper
 Tommy Bowman for Diane Stewart
 LCDR Lucinda Harris for CDR Darrell LaRoche

Not Present: CDR Gary Gefroh

Visitors: CAPT Dennis Barber, CAPT Mike Weaver, CDR Rick Wermers, LCDR Gordon Delchamps, LCDR Kathy Mercure, LCDR Michael Jensen, Mr. Gilbert Harrison, Mr. Rick Boyce, Mr. Ray Cooke

B. Approval of the previous meeting minutes subject to clarification on Item D (1) regarding Mr. Bernes' comment that IHS requires fire sprinklers to be installed in all buildings.

ACTION ITEM: Mr. Harper will verify the prior HFAC Decision/IHS Policy and follow-up with an e-mail distribution.

C. Old Business

- (1) Real Property Subgroup Update: After much discussion regarding the Executive Order Federal Real Property Asset Management it is the committee's interpretation that IHS property may be exempt on the basis of Sec. 2. Definition and Scope. (a) For the purpose of this executive order,, Federal real property shall exclude: ...land held in trust or restricted fee status for individual Indians or Indian tribes;....etc. Clarification will be sought via letter from Dr. Grimm to HHS. If the IHS is not exempt, Dr. Grimm will request that IHS be represented on the Federal Real Property Council.

ACTION ITEM: Mr. Harper will have the letter drafted for Dr. Grimm.

- (2) New Area Representatives for HFAC (3 members' terms expire January 2004): There was a question as to whether the existing charter will allow alternates to attend if the primary commits to attend the meetings. It was agreed that the

charter be reviewed, interpreted, and changes made to allow alternates to serve on the committee.

The following nominations were received:

Darrell LaRoche, Albuquerque Area, with alternate LCDR Lucinda Harris
Marty LaRoche, Aberdeen Area, with alternate LCDR Kathy Mercure
Gilbert Harrison, Navajo Area, with alternate CDR Richard Wermers
Bobbie Gonzales, Oklahoma Area, with alternate LCDR Gordon Delchamps
Dennis Barber, Phoenix Area, with alternate LCDR Michael Jensen

The current positions are extended until new members are elected.

ACTION ITEMS: Mr. Harper will distribute the charter via e-mail for review. If changes are needed, CAPT Cuzme will schedule a teleconference for changes. If changes aren't necessary the nominations, as recorded, are accepted and will be voted on at a later date.

D. New Business:

- (1) Ambulatory Surgical Center Committee Update: LCDR Mercure reported the Aberdeen Area's findings regarding the billing/collections in different scenarios. She reported that a meeting is scheduled with the Health Services providers the week of February 16 to discuss these issues. The possibility of designing a mixed occupancy facility to meet the CMS requirements for Sisseton will be explored.

After much discussion, the committee agreed that in the future, Health Services/Business Office should clarify the issues regarding the procedures performed at a proposed facility and include a determination in the planning process and document.

- (2) Methodology for implementing Life Safety Changes: Engineering Services reported that the code of record is the code used at the time of design. The committee agreed the Statement of Condition should reflect the design code used and this information be shared with the Area Safety Officer.

E. Other Issues

- (1) Open Discussion

- A. CAPT Stover reported there are discrepancies in the identification of IHS facilities as security Level II or Level III. The HFAC determined that all IHS facilities are Level II.

ACTION ITEM: CAPT Cuzme and CAPT Stover will follow-up with Mr. Bernie Dybold to clarify and will distribute their findings to the Area Directors.

- (2) Next Conference Call – Date and time to be announced at a later date by CAPT Cuzme to follow-up on HFAC membership nominations and elections.

The meeting was adjourned at 6:45 PM.